



DEPARTMENT OF THE ARMY
US ARMY CONTRACTING AGENCY SOUTHERN REGION
1309 ANDERSON WAY SW
FORT MCPHERSON GEORGIA 30330-1096

REPLY TO
ATTENTION OF

SFCA-SR-COD

2 May 2003

MEMORANDUM FOR Army Contracting Agency, Southern Region Installations

SUBJECT: Southern Region Implementation Memorandum (SRIM) 03-25, Government Flight Representatives (GFRs)

1. This memorandum provides ACA, Southern Region Directors of Contracting procedures for requesting the appointment of Government Flight Representatives (GFRs) and Alternates. On 22 April 2003, Mrs. Sieber, Director, Army Contracting Agency delegated her authority to appoint government flight representatives (GFRs) and their alternates to the ACA Principal Assistants Responsible for Contracting (copy attached). Army Regulation (AR) 95-20, "Contractor's Flight and Ground Operations", paragraph 4.3, grants authority to the ACA HCA or designee to appoint GFRs and their alternates. GFRs and their alternates must meet the requirements of AR 95-20, paragraph 4.21, "Government Flight Representative". They also must follow the procedures of AR 95-20, Enclosure 4, "Government Flight Representative Procedures". GFRs and their alternates shall be appointed by name using the sample provided under AR 95-20, Enclosure 4, Attachment 1, "GFR Delegation of Authority Letter Sample Format". The ACA PARCs can ONLY make these appointments when the contract contains either DFARS 252.228-7001 Ground and Flight clause (fixed price) or DFARS 252.228-7002, Aircraft Flight Risks (cost reimbursement) clause.

2. Please insure that requests for appointment of a GFR contain a comment that the appropriate clause is part of the contract.

3. For additional information contact the Contracts Operation Division at sfca-sr-co@forscom.army.mil.

Encl
as

CHARLES J. GWTA
Colonel, AC
Director

Army Contracting Agency – Southern Region
Principal Assistant Responsible for Contracting



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APR 22 2003

SFCA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority to Appoint Government Flight Representatives (GFRs) and Alternates

Pursuant to my authority as the Head of the Contracting Activity (HCA) and Army Regulation (AR) 95-20, Contractor's Flight and Ground Operations, paragraph 4.3.1, Head of the Contracting Activity, I hereby delegate authority to appoint GFRs, and alternates, to the Army Contracting Agency (ACA), Principal Assistants Responsible for Contracting (PARCs).

GFRs and alternates appointed under this delegation shall meet all of the requirements of AR 95-20, paragraphs 4.21 and follow the GFR Procedures at Enclosure 4, or similar provisions in subsequent editions of AR 95-20. Appointments shall be made using Enclosure 4, Attachment 1, GFR Delegation of Authority Letter Sample Format or similar provisions in subsequent editions of AR 95-20. In order for the GFR appointment to be made, the contract must contain either Defense Federal Acquisition Regulation Supplement (DFARS) 252.228-7001, the Ground and Flight Risk Clause for fixed price effort, or DFARS 252.228-7002, the Aircraft Flight Risk Clause for cost reimbursement, time and materials or labor hour effort.

If you have any questions regarding this matter, please contact, Anne Stevens at commercial (703) 604-9292, DSN 761-9292, or e-mail: anne.stevens@us.army.mil.

Sandra O. Sieber
Director
Army Contracting Agency

DISTRIBUTION:

**U.S. ARMY CONTRACTING AGENCY PRINCIPAL ASSISTANTS RESPONSIBLE
FOR CONTRACTING**

- U.S. Army Contracting Agency, Southern Region, ATTN: SFCA-SR, 1301 Anderson Way, S.W., Fort McPherson, GA 30330-1096
- U.S. Army Contracting Agency, Northern Region, ATTN: SFCA-NR, 5 North Gate Road, Building SF, Room 306, Fort Monroe, VA 23651-1048
- U.S. Army Contracting Agency, Information Technology, E-Commerce and Commercial Contracting Center (ITEC4), ATTN: SFCA-IT, 2461 Eisenhower Avenue, Hoffman Building 1, Alexandria, VA 22331-1700

PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING

- U.S. Army Contracting Command, Europe, ATTN: SFCA-EC, Unit 29331, APO AE 09266
- U.S. Army Contracting Command, Korea, ATTN: SFCA-KC, Unit 15289, APO AP 96205-5289
- U.S. Army Contracting Activity, Pacific, ATTN: SFCA-PR, 140 Doleman Street, Building T115, Fort Shafter, HI 96858-5430
- U.S. Army South, ATTN: PARC, P.O. Box 34000, Building 223, Fort Buchanan, PR 00934-3400
- U.S. Army Contracting Command, Southwest Asia, ATTN: SFCA-SA, 1881 Hardee Avenue, S.W., Fort McPherson, GA 30330-1064